



## **NASHVILLE ELECTRIC SERVICE – NES**

### **EXECUTIVE SEARCH FOR:**

### **Vice President & Chief Information Security Officer-CIO**

**The Nashville Electric Service (NES) is searching for a CIO (Reports to Exec VP & CFO):**

- **A Leader with technical knowledge and a track record of managing an Information Technology Department.**
- **The next CIO should be able to be a strategic planner and then have experience implementing strategic plans for organizations.**
- **The CIO should be knowledgeable to challenge the existing team of 5 high level division heads and 85 contracted IT staff.**
- **A manager who can implement IT changes and new systems and applications to improve the organization.**
- **Must be able to ensure the security of the Nashville Electric Service and all its infrastructure.**
- **Develop a Vision for the department and make it happen.**

**Outline of Responsibilities for Vice President and Chief Information Security Officer**

- Plan, administer, organize, coordinate, approve and control functions relating to information systems, computer operations, telecommunication, and security systems.
- Manage contracts for outsourced IT Staff.
- Provide and develop overall guidelines for department functions, services, and staff.
- Develop annual work plans, staffing, and budget for information system projects and operations.
- Develop, monitor, and maintain effective internal controls.
- Determine technical environment to be used including hardware, database software, software develop and testing tools, etc.
- Keep data and networks secure from attacks and other disasters. Implement security functions and oversee security training, Monitor cyber security efforts and emerging security treats in the electric industry.

### **Qualifications for Position:**

Bachelor's degree from an accredited institution in information systems, technology, business or appropriate degree. Eight years of management experience in information systems, telecommunications, management information systems with a preference for utility/electric experience. Must have a comprehensive knowledge of information systems, computer operations and telecommunications techniques, theories, and practices. Proven ability to meet the needs of the position as listed above in a professional manner including analysis, decision making, and oral and written presentations.

### **Organization and History of Electric Power Board which became NES**

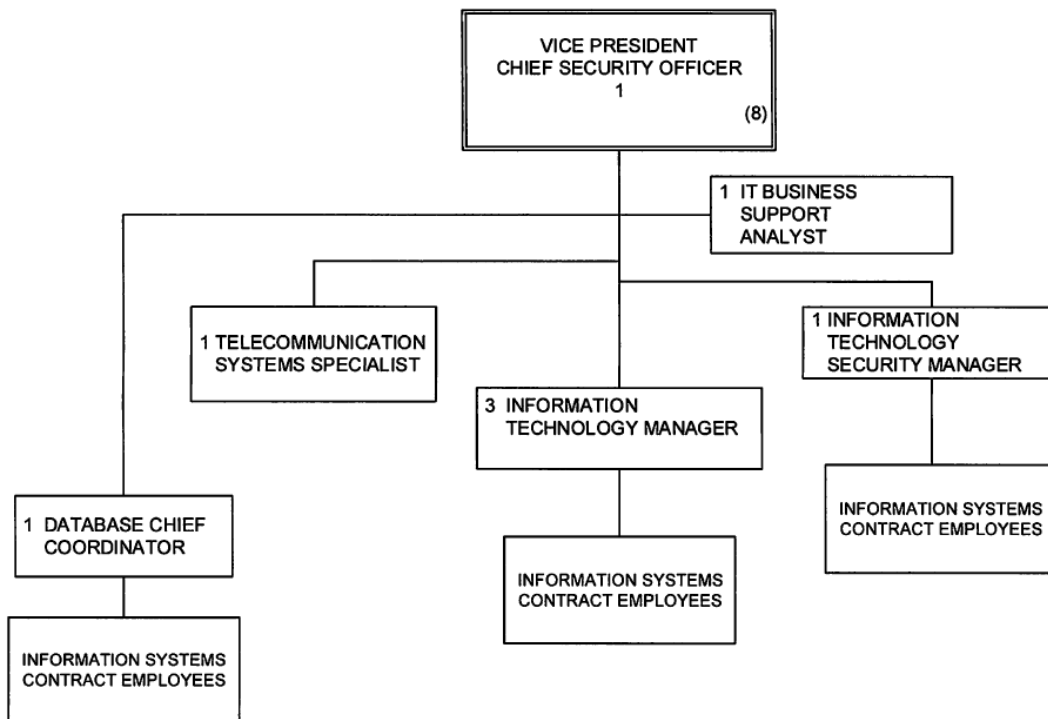
The Board was established in 1939 as a separate administrative agency of the City of Nashville pursuant to Chapter 262 of the Private Acts of the Legislature of Tennessee for 1939 (amended by Chapter 246 of the Private Acts of 1947 and is now Appendix III of the Charter of the Metropolitan Government of Nashville and Davidson County, Tennessee), to exercise control and jurisdiction over the Electric System. In 1963, the Metropolitan Government was created, consolidating the governments of the City of Nashville and Davidson County. The provisions of the Charter of the City of Nashville relating to the Board were incorporated into the Metropolitan Charter, which took effect on April 1, 1963. In conducting the operations of the Electric System, the Board does business as Nashville Electric Service (NES). The principal objective of the Board is to deliver electric power to the homes, businesses, and industries of the service area at the lowest possible cost while maintaining a safe, reliable and efficient electrical distribution system with a strong financial base.

The Board is composed of five members appointed by the Metropolitan Mayor (Mayor) and confirmed by the Metropolitan Council (Council). Members of the Board serve staggered five-year terms without pay with the Chairman and Vice Chairman elected for one-year terms by the Board. Pursuant to the Metropolitan Charter, the Board appoints the President and Chief Executive Officer and certain assistants. The President and Chief Executive Officer is responsible for the day-to-day operation of the Electric System, including the hiring of employees. Except for the appointment of Board members and approval of bond issues, neither the Mayor nor the Council, nor any other board, officer, or agency of the Metropolitan Government, has any control over the operation or management of the Electric System or the Board.

NES currently purchases all of its power from the Tennessee Valley Authority (TVA) pursuant to a Power Contract dated December 19, 1977 (Power Contract). The Power Contract had an initial term of 20 years, beginning on December 19, 1977, and on each subsequent anniversary thereof, the contract was automatically extended for additional one-year renewal terms beyond its then existing time of expiration, subject to termination by either party on not less than 10 years' written notice. Effective August 28, 2019, a Long-Term Partnership Agreement extended the termination notice provision to 20 years with certain provisions around wholesale rate stability that, if not met by TVA, could revert the termination provision back to 10 years. In exchange for an extended termination notice period, TVA reduced certain non-fuel wholesale rates by 3.1 percent and committed to collaborating on flexibility for distribution power solutions.



## INFORMATION TECHNOLOGY DEPARTMENT



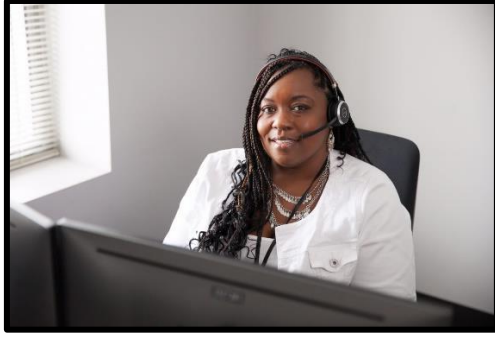
**Telecommunications** – Includes: phones, cell phones, mobile dispatch system and laptops for vehicles.

**Data Bases** – Includes: customer system, reporting system for outages, bank accounts for payments, employee information, equipment lists, records of infrastructure like substations, underground and overhead lines, etc.

**Information Technology** – Includes: Software for HR, Payroll, Customers, Work Orders and various application software.

**Security** - Includes: spam software, network security, virus software, firewalls, point of sale systems, authorization systems to ensure security, etc.

**IT Business Support** – conducts audits of systems, financial review, set standards for hardware and software to be used for all 900 + employees, etc.



## **Application Process**

The Nashville Electric Service has asked Randi Frank Consulting, LLC to assist in reaching out to additional candidates. The Consultant will review resumes and cover letters and forward the top candidates to the Executive Vice President & CFO for additional review via phone or video and then the Top Candidates will be called in for a face to face interview with the President/CEO and Management Team ( VP Engineering, VP Power Systems, VP Transmission & Distribution, VP General Counsel, and VP of Human Resources). The next VP Chief Information Security Officer will be appointed by the President/CEO and Report to Executive VP/CFO.

Salary Range of Position-Minimum \$180,000, Midpoint \$225,000, Max \$270,000

If you are interested in this exciting information systems leadership position, please submit your Resume and Cover Letter immediately to: Ms. Randi Frank, Randi Frank Consulting, LLC., [randi@randifrank.com](mailto:randi@randifrank.com). The cover letter should answer the following questions:

1. Description of your past leadership and management roles of a large IT/IS Department.
2. Description of your past experience developing a vision/strategic plan for IT/IS and your implementation of those plans

If you have questions about the position feel free to contact Ms. Frank at 203-213-3722 or email her at [randi@randifrank.com](mailto:randi@randifrank.com) for additional information packet that includes benefit package, job description, NES budget, Statistics about customers and system, job descriptions of subordinates, organizational charts.

