

# The City of Clinton, South Carolina

Invites your interest in the position of

## CITY MANAGER



### LIFE IN CLINTON

*Our motto is visit for the experience - stay for the lifestyle.*

The City of Clinton was established in 1852 and incorporated in 1890 and is the second largest municipality in Laurens County. Clinton's population is approximately 8,550. The City covers a land area of 10 square miles. City of Clinton is a special place where one will find friendly citizens and small-town charm.

The proud home of Presbyterian College, Clinton is nestled in the heart of upstate South Carolina within minutes of I-385 and I-26 and less than an hour's drive from the metropolitan centers of Columbia, Greenville and Spartanburg. Those looking for a high quality of life need look no further than Clinton. Clinton has many attractive neighborhoods and an excellent education system. The crime rate is low and City services are top-notch. Clinton's commitment to citizen-driven strategic planning has resulted in a vibrant, enthusiastic community focused on enhancing all aspects of our City. The downtown area is buzzing with excitement. Whether one is a football fanatic, history buff, or are simply looking for a wonderful place to raise your children, Clinton has

it all. Clinton is a great place to live, work, raise a family, and earn an education.

Clinton hosts a multitude of events from monthly "block parties" featuring local food and talent, titled Explore Clinton, to a large-scale BBQ competition, Rhythm on the Rails, that includes Grammy award winning FREE concerts. A celebration of local history with Scots & Brats and the month of December features O' Lighted Night, a month long show of dancing Christmas Lights.

### THE CLINTON CITY GOVERNMENT

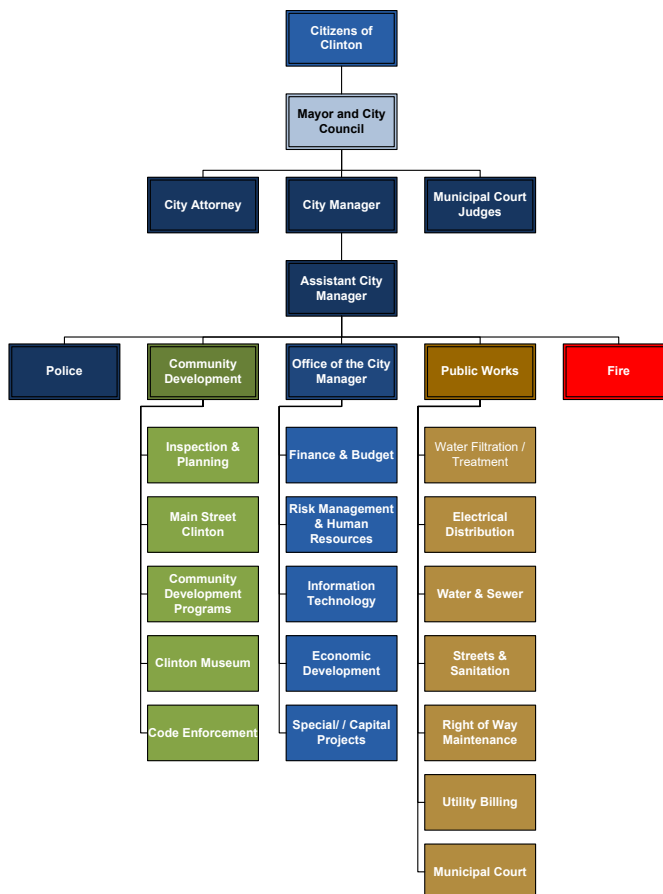
Clinton has a council/manager form of government. Accordingly, the City Council ("Council") is the policy making and legislative body of City government and includes a mayor and six council members. The Mayor is elected at large with the Council elected by districts on a non-partisan basis. The Council members serve staggered four-year terms. Elections are held in March of odd numbered years. The City Manager, the chief administrative officer, is appointed by and serves at the pleasure of the Council.

The City of Clinton is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which the City Council supports.

Clinton provides a wide range of services for its citizens including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. The City also jointly participates in the Clinton Newberry Natural Gas Authority with the City of Newberry. The City also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Laurens County Library, Laurens County Chamber of Commerce, Clinton YMCA, and the Clinton Economic Development Corporation. The City's current budget totals \$47.3M of which \$31.5M is the General Fund. Clinton employs 118FTE's

CLINTON CITY COUNCIL	
<b>Bob McLean</b>	<b>Mayor</b>
<b>Danny Cook</b>	<b>Ward 1</b>
<b>Shirley Jenkins</b>	<b>Ward 2</b>
<b>Robbie Neal</b>	<b>Ward 3</b>
<b>Gary Kuykendall</b>	<b>Ward 4</b>
<b>Ronnie Roth (Mayor Pro Tem)</b>	<b>Ward 5</b>
<b>Megan Walsh</b>	<b>Ward 6</b>

### City of Clinton, South Carolina Organization Chart





**Economic Development** - Clinton's proximity to the interstates makes it an ideal location to take advantage of the upstate region's strong commercial, financial, automotive, manufacturing and distribution markets. The County has a diverse job base with no dependence on any one industry. Much of the local economy revolves around a number of public and private institutions. These include the Laurens County School District 56, The Presbyterian Home, Presbyterian College, and the Whitten Center. All of these institutions are inside the City limits and are full service customers of the City's utility system. While many of these entities contribute substantially to the overall financial health of the community most of them are exempt from property tax. In fact, 50.2% of all property inside Clinton's corporate limits, is exempted by South Carolina state law from paying local property taxes.

Several of the City's large industrial customers include Asten Johnson, Renfro Distribution, General Electric, CCL, and PL Development. All of these industries are served by at least one of the City's utilities. The City is served by Laurens County Memorial Hospital, a satellite branch of the Greenville Hospital System (PRISMA), for health and emergency care. The availability of an educated and available work force is always a concern to any new business or industry desiring to locate within the region. Vocational education programs are offered through the public schools and Piedmont Technical College.

The City continues to take steps to improve the local economy with the marketing of its multi-phased corporate/industrial parks located in close proximity to I-26 and I-385. A second "Spec Building" was constructed in one of the City of Clinton's industrial parks. As a result, the research and development division of General Electric has moved into the first Spec Building. The Economic Development Department of the City is presently marketing another spec building close to the existing one. The local economy has benefited over the past six years from the growth and development of the Presbyterian College School of Pharmacy in the central business district of the City. The graduate school has resulted in an infusion of investment and people which spurred housing and retail growth in our community.



## ABOUT THE CITY MANAGER

Under the direction of the Mayor and Council, the City Manager acts as the City's chief administrative officer, responsible for carrying out the policies and ordinances of the Council and administering the daily operations and programs of the City through department directors and staff. Clinton is a full-service City that provides a wide range of services to its citizens including law enforcement, fire protection, public safety, planning and developmental services, sanitation, street maintenance, cemeteries, cultural and recreational activities, general administration, and community development. In addition to these general government activities, the City provides and maintains water, sewer, and electric utilities for the benefit of its citizens. Clinton, along with nine other cities, owns 25% of the production of the Catawba Nuclear Plant making the City a carbon free city when it applies to electric sales. Clinton also jointly participates with the City of Newberry in the Clinton Newberry Natural Gas Authority.



The City Council is seeking a high energy professional local government manager with experience in the Council-Manager form of government who is willing to work proactively with the City Council to ensure the success of this growing community that is in the process of



upgrading its capital facilities and who is willing to make a long-term commitment to the City.

The successful candidate will have demonstrated the capability of leading the organization forward and has the following traits and/or experiences which are highly desired and/or required:

- Strong, capable, high energy, “hands on” leader with a track record in economic development, public utilities management, and community development and redevelopment who can lead the organization forward in a visionary and transparent manner using the necessary tools to ensure quality development and controlled growth.
- Experience working with residential developers to bring appropriate, quality, new housing at varying price points and for various constituencies (families, retirees, students, etc.) to support appropriate community growth.
- Significant background in utilities delivery and/or contracts (electric, water and wastewater--including rate making and capital renovations and improvements to support community and area revitalization and growth.
- Be a strong communicator with the ability to work with Council, share and provide meaningful new and updated information to all Council members in a truthful, forthright, transparent, and timely manner so that all Council members are engaged and informed simultaneously.
- An active and engaged professional willing to work with community partners on strategies for successful growth and development as well as functioning in a cooperative manner with such partners to enhance resources and yield significant results for long-term sustainability.

- A leader who is courteous and kind to staff and willing to invest in, train and develop a strong, technically savvy employee base with the ability to successfully administer the policies and programs of the City.
- A leader willing to work and communicate with all members of the community and listen to all sides to move the government and community forward.
- A leader who is consistent in enforcement of policies and procedures.
- A leader who has a clear understanding of the regulatory environment (rules and regulations) and how to maintain or change them in a proactive manner in accordance with City Council policies and objectives
- A leader who can provide rational, timely and consistent enforcement, of policies, ordinances and procedures where applicable, throughout the City.
- A leader who is willing to provide annual, or as necessary, internal Strategic Planning processes, workshops, updates and partnering meetings as well as utilize same or other appropriate committee structure (s) to inform the City Council and keep projects and programs on track; and, where necessary, facilitate such planning processes with other facets of the community.
- A leader who is available to the citizens, listens to the various concerns and varying viewpoints, and can properly respond either personally or through staff.
- Knowledge of South Carolina law is a “plus”; however, the ability to understand various legal concepts relating to the development and sustainability of the organization is necessary.

For more information about Clinton, visit

<https://www.cityofclintonsc.com>.



# POLICY AND PLANNING

## STRATEGIC PRIORITIES

The Mayor and City Council for the City of Clinton meet annually to develop an organizational strategic plan. The plan is a collaboration of the City Council, City Staff, and citizens working together to create a cohesive forward direction for Clinton in the upcoming years.

Goals and objectives as outlined by the Mayor and City Council fit into one of five overarching themes:



For each theme, City Council has developed a visioning statement outlining the purpose for the priority and the focus area. As part of previous budget processes, the City Council participated in exercises to refine and outline key policy efforts associated with each theme to be addressed in future budgets. In addition, Council agreed and identified, through consensus, key issues to be addressed during FY 22 which were added to the goals associated with current ongoing projects. Council was questioned during Budget workshops continuation of the ongoing strategic priorities. No one objected to the current themes. The four departments of the City of Clinton address these visioning statements and strategic goals by incorporating the performance portion of the budget at the beginning of each budget division. The division budgets are formatted so the reader finds the significant achievements of each division first. Next, the performance measurements that have been used to monitor these goals are shown, if applicable. Finally, the funds that are to be appropriated for the division are presented.



**Requirements include** education and experience equivalent to a bachelor's degree in public or business administration (MPA preferred) combined with at least five years experience as a local government manager or assistant manager in a diverse community, preferably one with utilities. Ideal experience would also include strategic planning, economic development, organizational analysis, and outcome-based organizational performance measurement. Must understand the elements of economic sustainability in a growing and diverse city. The successful candidate must clearly possess and apply superior communication, organizational management and staff leadership skills and abilities. Some electric utility experience would be a plus.

To Apply: The position will remain open until filled and the process will move forward immediately upon receipt of an adequate pool of well-qualified applicants. If interested, please email your resume and cover letter with current salary right away to [slavin@bellsouth.net](mailto:slavin@bellsouth.net).

For additional information about this job, contact Robert E. Slavin or Barbara Lipscomb at Slavin Management Consultants by phone at (770) 449-4656 or by email at the above email address.



**AN EQUAL OPPORTUNITY RECRUITER/EMPLOYER**