

Charleston County Government

FACTS

- Charleston County has a population of over 375,000 residents.
- The County operates under a Council-Administrator form of local government.
- The total budget for the County for fiscal year 2015/2016 is \$428,170,500.00.



Invites your interest in the position of

Director of Environmental Management

This is an outstanding opportunity to provide leadership and management to a critical department and mission in one of the most vibrant and progressive county governments in the United States and one of the largest county governments in South Carolina.



ABOUT THE POSITION

Charleston County Council employs a County Administrator who is responsible for managing the day-to-day operations of the County government. The Director of Environmental Management reports to a Deputy County Administrator.

The preferred candidate will provide leadership and direction to the Environmental Management Department by managing its daily operations and serving as leader to 114 staff members. In Fiscal Year 2015, the Department has an \$27.5 million operating budget with additional capital expenditures of approximately \$32.5 million. The Director will develop and maintain effective working relationships with the various departments, agencies and offices comprising the service community; build and maintain effective networks and teams to ensure quality support for all solid waste and environmental management services; schedule and attend town meetings to make sure that issues and services are understood by citizens; and develop service goals, workforce support plans and equipment deployment strategies.

Examples of essential work of the Director of Environmental Management include:

- Directing and evaluating the management of all facilities and resources to provide comprehensive environmental management services.
- Organizing resources within the department.
- Providing public education and community outreach programs.
- Managing and monitoring all financial activities.
- Coordinating projects with other County Departments/Offices, outside contractors, state and federal agencies, officials, other local governmental jurisdictions and/or authorities.
- Evaluating and interpreting complex contracts with respect to services, large projects or regulatory enforcement and activity.
- Ensuring that environmental conditions within the County's refuse management, landfill composting systems and related operations meet all laws, regulations, objectives and standards.

CHARLESTON COUNTY—An Exceptional Opportunity



ABOUT THE CANDIDATE

Charleston County is seeking a proven, innovative, ethical and experienced individual to lead this dynamic department.

The Director of Environmental Management is responsible for providing the overall focus for the Environmental Management Department, improving coordination, and developing and managing initiatives to maximize services.

A minimum of a bachelor's degree (a master's degree is preferred) with a preference for a major in Civil Engineering, Environmental Sciences, Business Administration, Public Administration, or related area combined with 5-10 years experience in Solid Waste operations, including considerable time in a supervisory management role. Must have significant experience with regulatory requirements, laws and regulations.

The successful candidate will be able to obtain a valid South Carolina Driver's license within 90 days of employment.

The successful candidate for the Director of Environmental Management will be dedicated, committed, reliable, and accountable. The Director must be skilled at delegating effectively, making tough decisions, and communicating across a broad range of audiences from public officials and solid waste experts to a wide variety of citizens.

The successful candidate will also possess:

- Comprehensive knowledge of current principles, practices and operations of Solid Waste collection and disposal, Solid Waste enforcement and related operations.
- Comprehensive knowledge of current principles and practices of public administration.
- Comprehensive knowledge of budgetary principles within a County and/or municipality.
- Comprehensive knowledge of civic emergency responses associated with weather extremes and services relating to County and/or municipal infrastructures.
- Substantial knowledge of the vehicles and equipment used in this work; with experience writing specifications for and purchasing same.
- Comprehensive knowledge of human resources management and effective supervisory practices.
- Ability to work with a wide range of persons.
- Ability to effectively communicate at all levels of government and a variety of citizens.
- Ability to work effectively with consultants.
- Ability to function in stressful and time-sensitive situations.



ABOUT CHARLESTON COUNTY GOVERNMENT

Charleston County is a culturally diverse and progressive county government. The County Council is the legislative and policy-making body of Charleston County. The nine-member County Council is elected in the November general elections from single member districts for four-year staggered terms beginning on January 1 of the year following their election. County Council elects a Chairman and Vice-Chairman for a one-year term at its first meeting in January following the general election.

A Clerk of Council and Deputy Clerk provide administrative support and maintain official records of County Council meetings and activities. A full time County Administrator, hired by County Council, is responsible for day-to-day operations of the County.

Actions of the County Council are typically taken through the adoption of ordinances and resolutions process. The primary areas for which County Council is required to set policy are: establishing the community vision; stating the organizational mission; defining any area of the County Administrator's authority not specifically addressed by state law and organizing the manner by which County Council business is conducted.

Besides the County Council, other elected officials within Charleston County include the Auditor, Clerk of Court, Coroner, Probate Judge, Register of Mesne Conveyance, Sheriff, Solicitor and Treasurer.

Direct reports to County Council include the

Auditor and County Administrator. County Council also appoints the Library Board.

The Lonnie Hamilton III Public Services Building is the primary administrative office building of Charleston County Government. This modern facility is located at 4045 Bridge View Drive, North Charleston, South Carolina. The County is well-regarded for being a fiscally responsible, stable, well-managed and technically-advanced local government. The Charleston County Government is composed of 43 departments and offices. A staff of over 2,500 serves the citizens of Charleston County.

In the past few years, Charleston County participated in or provided oversight to creation of a comprehensive creation of a Consolidated 9-1-1 Dispatch Center, bringing together dispatch responsibilities for virtually all local fire, emergency medical, and law enforcement departments in a state-of-the-art facility; the restoration of the Historic Statehouse/Courthouse to its 1792 era; construction of a new Judicial Center to serve as the core of a Judicial Complex at the Four Corners of Law in downtown Charleston; and other major projects such as construction of a new John's Island Library and new facilities for Emergency Medical Services and Magistrate's Courts in several areas of the County.

With a full plate of activities and achievements, Charleston County strives to provide public service in an environment that recognizes both the need for fiscal responsibility and the desire to maintain excellence.



ABOUT CHARLESTON COUNTY

Charleston County is located along the southeastern coast of South Carolina. The County encompasses approximately 919 square miles of land, marshes, rivers and wetlands with a coastline that stretches nearly 100 miles along the Atlantic Ocean. Charleston County contains vital protected areas including the Francis Marion National Forest, Cape Roman National Wildlife Refuge and ACE Basin National Estuarine Research Reserve.

Charleston County's population has grown over the past decade to an estimated population of over 375,000 with a median age of 34. The labor force consists of around 300,000 workers, with a per capita income of approximately \$21,393. Approximately 88 percent of Charleston County residents have a high school degree or higher level of education, while over 53 percent hold a bachelor's degree or higher.

Charleston County has a wide range of industry, including shipping, tourism and manufacturing. Some of the major employers in the County are: the Medical University of South Carolina (MUSC), Charleston Air Force Base, the School Districts for Charleston and neighboring counties, Roper St. Francis Healthcare, Boeing, Charleston County Government, the City of Charleston, Trident Health Systems, Robert Bosch, and the College of Charleston.

Charleston County also includes 15 municipalities: The Cities of Charleston, Folly Beach, Isle of Palms, and North Charleston and the Towns of Awendaw, Hollywood, James Island, Kiawah Island, Lincolnton, McClellanville, Meggett, Mount Pleasant, Rockville, Seabrook Island, Sullivan's Island.

Charleston County's rich blend of culture, economic activity, environmental beauty and historic tapestry makes it one of the most distinguished counties in the nation. A recognized leader, Charleston County is a proud community that strives to protect both its historic treasures and its environment, while still keeping an eye toward future development and citizens' needs.

Charleston's numerous advantages have not gone unnoticed. Conde Nast Traveler, the world's leading travel magazine, has named Charleston the No. 1 city in the United States (for four years running), and the No. 2 city in the world, and Outside Magazine placed it in its Top 12 Greatest Places to Live in America.

The County continues to draw national recognition, winning dozens of local, state and national awards for its innovative programs and services, and its world-class restaurants and arts festivals.

COMPENSATION

The compensation range for the Director of Environmental Management is dependent on the experience and qualifications of the selected individual, with the range being from \$98,800 to \$169,936 annually.

In addition, the County provides an excellent benefits package including a variety of health plans, dental plans, a vision plan, annual and sick leave, 12 paid holidays, short- and long-term disability, life insurance, and retirement plans.

HOW TO APPLY

To apply for this exceptional opportunity, please email a cover letter, resume and current salary to:

Robert E. Slavin, President, SLAVIN MANAGEMENT CONSULTANTS at slavin@bellsouth.net no later than October 19, 2015. Phone: (770) 449-4656 Please include your email address on the resume.

For more information about Charleston County, please visit <http://www.charlestoncounty.org>.



Charleston County is an Equal Opportunity Employer: Charleston County does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, national origin, political ideas or disability. The County will E-verify.