

# Charleston County Government

## FACTS

- Charleston County has a population of over 375,000 residents.
- The County operates under a Council-Administrator form of local government.
- The total budget for the County for fiscal year 2015/2016 is \$428,170,500.00.



Invites your interest in the position of

## Director of Emergency Medical Services

This is an outstanding opportunity to provide leadership and management to a critical department and mission in one of the most vibrant and progressive county governments in the United States and one of the largest county governments in South Carolina.



## ABOUT THE POSITION

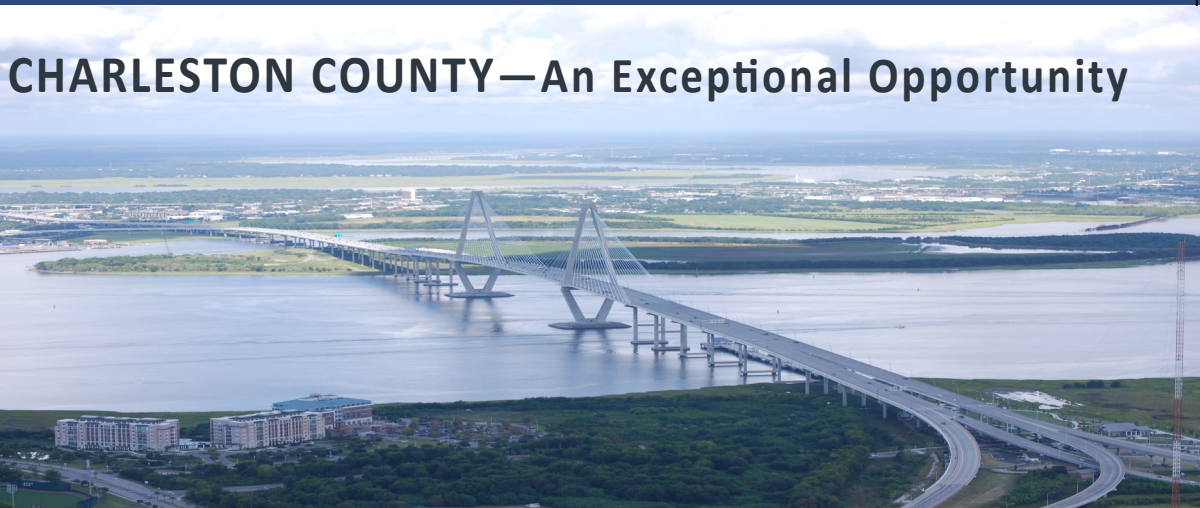
Charleston County Council employs a County Administrator who is responsible for managing the day-to-day operations of the County Government. There are five Deputy County Administrators. The Director of Emergency Medical Services reports to the Deputy County Administrator for Community Services.

The preferred candidate will provide leadership and direction to the EMS Department by managing the daily operations and serving as leader to its 167-member staff. (The hiring of an additional 51 staff members over the next 2 years has been approved.) The Director manages an approximately \$13 million dollar budget; develops and maintains effective working relationships with the various departments, agencies and medical facilities within the service community; maximizes revenue collected within established fee-for-service guidelines; engages all areas of EMS in continuous quality improvement; monitors the efficiency and effectiveness of emergency medical service delivery; and provides guidance and leadership during hazardous weather and emergency conditions.

Charleston County EMS staffs 14 full-time Medic stations throughout the County, with 14 Advanced Life Support ambulances. These personnel respond to over 50,000 calls for service each year, covering 1,100 square miles., with an average response time of 8 minutes. Charleston County EMS was awarded the National EMS System of the Year in 2010.

This department is scheduled to expand by 30% beginning this fiscal year to include the largest expansion of EMS services in Charleston County history. This expansion will result in the addition of 51 personnel and an increase of \$4 million dollars to the annual departmental budget.

## CHARLESTON COUNTY—An Exceptional Opportunity



### ABOUT THE CANDIDATE

Charleston County Government is seeking a proven, innovative, ethical and experienced individual to lead this dynamic department.

The Director of Emergency Medical Services directs the operations and activities of the EMS Department, ensuring the County continues to provide excellent emergency medical services to all its citizens and visitors.

A minimum of a bachelor's degree combined with at least 15 years of progressively responsible experience, preferably as an EMS Director or health care manager is required or an equivalent combination of training and experience. A valid South Carolina Driver's license must be obtained within 90 days of employment.

The successful candidate will be dedicated, committed, reliable, and accountable. He or she must be skilled at delegating effectively, making tough decisions and communicating across a broad range of audiences including public officials, County personnel, physicians, and a wide diversity of citizens. The selected candidate will possess extraordinary leadership skills and be adept at leading people and achieving harmony within the workplace.

The successful candidate will also possess:

- Comprehensive knowledge of emergency medical services programs, resources, programs, and communication systems.
- Comprehensive knowledge of federal, state and local government organizations, regulations, rules and management practices pertaining to emergency medical care.
- Skill in planning, supervising and coordinating the activities of a highly technical group of Emergency Medical Services personnel.
- Ability to function in stressful and time-sensitive situations.
- Ability to establish and maintain effective working relationships with employees, supervisory personnel, elected and appointed officials and the general public.
- Ability to deal with a wide variety of emergency medical problems and administrative tasks under the pressure of time sensitive deadlines and emergencies, including life threatening situations.
- Ability to effectively communicate at all levels of government and to a variety of citizens.



## ABOUT CHARLESTON COUNTY GOVERNMENT

Charleston County is a culturally diverse and progressive county government. A nine-member County Council is the County's legislative and policy-making body. The County Council is elected in the November general elections from single member districts for four-year staggered terms which begin on January 1 of the year following their election. County Council elects a Chairman and Vice-Chairman for a one-year term at its first meeting in January following the general election.

A Clerk of Council and Deputy Clerk provide administrative support and maintain official records of County Council meetings and activities. A full time County Administrator, hired by County Council, is responsible for day-to-day operations of the County.

Actions of the County Council are typically taken through the adoption of ordinances and resolutions process. The primary areas for which County Council is required to set policy are: establishing the community vision; stating the organizational mission; defining any area of the County Administrator's authority not specifically addressed by state law and organizing the manner by which County Council business is conducted.

Besides the County Council, other elected officials within Charleston County are the Auditor, the Clerk of Court, the Coroner, the Probate Judge, the Register of Mesne Conveyance, the Sheriff, the Solicitor and the Treasurer.

Direct reports to County Council include the Clerk of Council, the County Attorney, the Internal Auditor and the County Administrator.

The County Council also appoints the Library Board.

The Lonnie Hamilton III Public Services Building is the primary administrative office building of Charleston County Government. This modern facility is located at 4045 Bridge View Drive in North Charleston. The County is well-regarded as a fiscally responsible, stable, well-managed and technically-advanced local government. The Charleston County Government is composed of 43 departments and offices. A staff of over 2,500 serves the citizens of Charleston County.

In the past few years, Charleston County has participated in or provided oversight to the creation of a Consolidated 9-1-1 Dispatch Center that is part of the County structure, bringing together dispatch responsibilities for virtually all local fire, emergency medical, and law enforcement departments in a state-of-the-art facility; the restoration of the Historic Statehouse/Courthouse to its 1792 era; construction of a new Judicial Center to serve as the core of a Judicial Complex at the Four Corners of Law in downtown Charleston; and other major projects such as construction of a new John's Island Library and new facilities for Emergency Medical Services and Magistrate's Courts in several areas of the County.

With a full plate of activities and achievements, Charleston County strives to provide public service in an environment that recognizes both the need for fiscal responsibility and the desire to maintain excellence.



## ABOUT CHARLESTON COUNTY

Charleston County is located along the southeastern coast of South Carolina. The County encompasses approximately 919 square miles of land, marshes, rivers and wetlands with a coastline that stretches nearly 100 miles along the Atlantic Ocean. Charleston County contains vital protected areas including the Francis Marion National Forest, Cape Roman National Wildlife Refuge and ACE Basin National Estuarine Research Reserve.

Charleston County's population has grown over the past decade to an estimated population of more than 375,000 with a median age of 34. The labor force consists of around 300,000 workers, with a per capita income of approximately \$21,393. Approximately 88 percent of Charleston County residents have a high school degree or higher level of education, while over 53 percent hold a bachelor's degree or higher.

Charleston County has a wide range of industry, including shipping, tourism and manufacturing. Some of the major employers in the County are: the Medical University of South Carolina (MUSC), Charleston Air Force Base, the School Districts for Charleston and neighboring counties, Roper St. Francis Healthcare, Boeing, Charleston County Government, the City of Charleston, Trident Health Systems, Robert Bosch, and the College of Charleston.

Charleston County also includes 15 municipalities: The City of Charleston; City of Folly Beach; City of Isle of Palms; City of North Charleston; Town of Awendaw; Town of Hollywood; Town of James Island; Town of Kiawah Island; Town of Lincolnton; Town of McClellanville; Town of Meggett; Town of Mount Pleasant; Town of Rockville; Town of Seabrook Island and Town of Sullivan's Island.

Charleston County's rich blend of culture, economic activity, environmental beauty and historic tapestry makes it one of the most distinguished counties in the nation. A recognized leader, Charleston County is a proud community that strives to protect both its historic treasures and its environment, while still keeping an eye toward future development and citizens' needs.

Charleston's numerous advantages have not gone unnoticed. Conde Nast Traveler, the world's leading travel magazine, has named Charleston the No. 1 city in the United States (for four years running), and the No. 2 city in the world, and Outside Magazine placed it in its Top 12 Greatest Places to Live in America.

The County continues to draw national recognition, winning dozens of local, state and national awards for its innovative programs and services, and its world-class restaurants and arts festivals.

## COMPENSATION

The salary range for the Director of Emergency Medical Services is dependent on the experience and qualifications of the selected individual, with the range being from \$79,268.80 to \$136,344.00 annually.

In addition, the County provides an excellent benefit package including a variety of health plans, dental plans, a vision plan, annual and sick leave, 12 paid holidays, short and long term

## HOW TO APPLY

To apply for this exceptional opportunity, please email a cover letter, resume and current salary to:

**Robert E. Slavin, President, SLAVIN MANAGEMENT CONSULTANTS**  
at [slavin@bellsouth.net](mailto:slavin@bellsouth.net) no later than **October 19, 2015**. Phone:  
**(770) 449-4656** Please include your email address on the resume.

For more information about Charleston County, please visit <http://www.charlestoncounty.org>.



*Charleston County is an Equal Opportunity Employer: Charleston County does not discriminate on the basis of race, color, religion, creed, sex, sexual orientation, gender identity, age, marital status, national origin, political ideas or disability. The County will E-verify.*